

James Bogdanowicz

Lewiston, ID 83501 | 2086619125 | jamesbogdanowicz1@gmail.com

Education:

Bachelor of Science: Cybersecurity Management, Expected in 05/2027
Lewis-Clark State College - Lewiston, ID

High School Diploma: 06/2023

Coeur d'Alene High School - Coeur d' Alene, ID

- Honoree of High Honors
- Awarded Vocalist of the Year in Choir
- Leadership Scholarship Recipient
- Provost Scholarship Recipient
- Elected Captain of Vikings Track & Field (2022-2023)

Skills:

- General Upkeep
- Product Promotion
- Detail Orientation and Accuracy
- Excellent People Skills
- Product and Service Sales
- Guest Satisfaction
- Verbal and Written Communication

Work History:

Overnight Member Services Representative, 03/2024 to 8/2024

Planet Fitness - Lewiston, ID

- Maintain the general upkeep of the gym, focusing on attention to detail with certain gym equipment and making the little things count.
- Assist members with navigating the Black Card Spa, checking in, and POS transactions.
- Always continuing to learn the DataTrak and IGNITE systems to effectively and efficiently provide the best customer service to guests.
- Fix internet outages and connections through the DataTrak and Radianse systems.

Sales Associate, 08/2023 to present

Harry Ritchie's Jewelers - Lewiston, ID

- Accurately Processed POS transactions, returning coins, currency, payment cards, and receipts to guests.
- Organize displays to maintain store visual appeal, engage guests, and promote specific merchandise.
- Answer guest questions about sizing, accessories, and merchandise care.
- Provide positive first impressions for all new, existing, and potential customers.

Community/Public Involvement:

Lewiston High School/Coeur d'Alene High School - 2024

- Achieved High School Coaching credentials and was placed in leadership positions within the high school track teams
- Coached track meets and was responsible for keeping the meets running smoothly and on schedule.